



**M. ASIM IFTIKHAR & COMPANY**

CHARTERED ACCOUNTANTS

**AUDITORS' REPORT TO THE MEMBERS**

We have audited the accompanying statement of financial position of HELPLINE as at June 30, 2015 and the related statement of income and expenditure account together with the notes forming part thereof for the year then ended. These financial statements are the responsibility of the management. Our responsibility is to express an opinion on these financial statements.

We conducted our work in accordance with International Standards on Auditing as applicable to such engagements. These standards require that we plan and perform our work to obtain reasonable assurance as to whether the financial statements are free from material misstatement.

In our opinion and to the best of our information and according to the explanations given to us, the statement of financial position, the statement of income and expenditure account together with notes forming part thereof conform with approved accounting standards as applicable in Pakistan, in the manner so required, and respectively give true and fair view of the society's affairs as at June 30, 2015 and of the surplus for the year then ended.

*M. Asim*

Lahore  
Date: ?

**M. ASIM IFTIKHAR & COMPANY**  
Chartered Accountants  
**Engagement Partner:**  
Muhammad Asim Iftikhar

**HELPLINE**  
**STATEMENT OF FINANCIAL POSITION**  
**AS AT JUNE 30, 2015**

	Note	2015 (Rupees)	2014 (Rupees)
<b>ASSETS</b>			
<b>NON CURRENT ASSETS</b>			
Property plant and equipment	4	12,505,747	2,149,791
<b>CURRENT ASSETS</b>			
Advances, deposits and prepayments	5	5,775,131	4,818,783
Cash and bank balances	6	18,240,454	5,560,206
		24,015,585	10,378,989
		<u>36,521,332</u>	<u>12,528,780</u>
<b>FUNDS AND LIABILITIES</b>			
<b>FUNDS</b>			
Opening balance		6,306,890	4,983,739
Accumulated surplus		10,906,253	1,323,151
		17,213,143	6,306,890
Specials Fund	7	19,199,024	5,895,061
<b>CURRENT LIABILITES</b>			
Payables		109,165	326,829
		<u>36,521,332</u>	<u>12,528,780</u>

The annexed notes from 1 to 11 form an integral part of these financial statements.

  
 \_\_\_\_\_  
 PRESIDENT



  
 \_\_\_\_\_  
 SECRETARY

**HELPLINE  
STATEMENT OF INCOME AND EXPENDITURE  
FOR THE YEAR ENDED JUNE 30, 2015**

	Note	2015 (Rupees)	2014 (Rupees)
<b>Donations</b>		<b>69,377,440</b>	59,541,281
<b>Expenses</b>			
Administrative expenses	8	3,854,618	4,745,277
Project expenses	9	54,564,812	53,421,802
Financial expenses		51,757	51,051
		(58,471,187)	(58,218,130)
<b>Surplus for the year</b>		<b>10,906,253</b>	<b>1,323,151</b>

The annexed notes from 1 to 11 form an integral part of these financial statements.

  
PRESIDENT



  
SECRETARY

**HELPLINE**  
**NOTES TO THE FINANCIAL STATEMENT**  
**FOR THE YEAR ENDED JUNE 30, 2015**

**1. STATUS AND NATURE OF BUSINESS**

M/s Helpline Lahore ("the Agency") is a charitable, non-profit and a non-commercial agency registered under the Voluntary Social Welfare Agencies (Registration & Control) Ordinance 1961. The agency is principally engaged in providing educational, health and other social services to the under-privileged segment of the populace irrespective of race, creed, sex and language. The agency receives funds from cross sections of agency within and outside Pakistan for the projects undertaken. The registered office of the agency is situated at 705 A-1, GECHS, Township, Peco Road, Lahore, Pakistan.

**2. BASIS OF PREPARATION**

**2.1 Basis of measurement**

These financial statements have been prepared under the historical cost convention unless otherwise specifically stated.

**2.2 Statement of Compliance**

These financial statements have been prepared in accordance with approved accounting standards, as applicable in Pakistan. Approved accounting standards comprise of Accounting and Financial Reporting Standards for NPOs as issued by the Institute of Chartered Accountants of Pakistan and provisions of and directives issued under the Companies Ordinance, 1984. In case requirements differ, the provisions or directives of the Companies Ordinance, 1984 shall prevail.

**2.3 Significant accounting estimates and judgments**

The preparation of financial statements in conformity with approved accounting standards requires management to make judgments, estimates and assumptions that affect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions and judgments are based on historical experience and various other factors that are believed to be reasonable under the circumstances, the result of which form the basis of making the judgments about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimates are revised.

Significant areas requiring the use of management estimates in these financial statements relate to the useful life of depreciable assets and provision for doubtful receivables. However, assumptions and judgments made by management in the application of accounting policies that have significant effect on the financial statements are not expected to result in material adjustment to the carrying amounts of assets and liabilities in the next year.

**3. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**3.1 Functional and presentation currency**

These financial statements are prepared in PKR (Pakistan rupees), which is the company's functional as well as presentation currency.

**3.2 Property, plant and equipment**

Property, plant and equipment are stated at cost less accumulated depreciation and accumulated impairment losses, if any. Cost include expenditure directly attributable to the acquisition of an asset. Subsequent costs are included in the asset's carrying amount or are recognised as a separate asset, as appropriate, only when it is probable that future benefits associated with the item will flow to the agency and the cost of the item can be measured reliably.

Depreciation is charged to income using the straight-line method at the rates specified in note 4 to these financial statements. Depreciation is charged on operating fixed assets from the date asset is available for intended use upto the date the asset is disposed off. Depreciation methods, useful lives and residual values are reviewed at each reporting date.

**HELPLINE**  
**NOTES TO THE FINANCIAL STATEMENT**  
**FOR THE YEAR ENDED JUNE 30, 2015**

Normal repairs and maintenance are charged to income and expenditure account as and when incurred. Gains and losses on disposal of an item of property, plant and equipment are taken to income and expenditure account currently.

**3.3 Impairment of assets**

The carrying amount of assets are reviewed at each balance sheet date to determine whether there is any indication of impairment of any asset or group of assets. If any such indication exists, the recoverable amount of such asset is estimated and impairment loss is recognised in the income and expenditure

**3.4 Foreign currencies**

Transactions in foreign currencies during the financial year are converted into PKR at exchange rates ruling at the transaction dates. Foreign currency monetary assets and liabilities at the balance sheet date are translated into PKR at exchange rates prevailing at that date. All exchange gains or losses are dealt with in the income and expenditure account.

**3.5 Trade and other receivables**

Trade and other receivables are recognized at fair value of consideration receivable. Debts considered irrecoverable are written off and those considered doubtful are provided for when identified.

**3.6 Trade and other payables**

Liabilities for trade and other payables are carried at cost which is the fair value of the consideration to be paid in future for goods and services.

**3.7 Cash and cash equivalents**

Cash and cash equivalents comprise cash in hand, balances with banks and other short term highly liquid investments with maturities of three months or less.

**3.8 Financial instruments**

All the financial assets and financial liabilities are recognized at the time when the agency becomes a party to the contractual provisions of the instrument. All the financial assets are derecognized at the time when the agency loses control of the contractual rights that comprise the financial assets. All financial liabilities are derecognized at the time when they are extinguished that is, when the obligation specified in the contract is discharged, cancelled, or expires. Any gain or loss on derecognition of the financial assets and financial liabilities is taken to income and expenditure account.

**3.9 Offsetting**

Financial assets and financial liabilities are set off and only the net amount is reported in the balance sheet when there is a legally enforceable right to set off the recognised amount and the agency intends to either settle on a net basis, or to realise the asset and settle the liability simultaneously.

**3.10 Revenue recognition**

Donations in cash and in kind are recognised as and when received.

**3.12 Provisions**

Provisions are recognised in the balance sheet when the agency has a legal or constructive obligation as a result of past event and it is probable that an outflow of resources embodying economic benefits will be required to settle the obligation and a reliable estimate of the amount of the obligation can be made. Provisions are regularly reviewed and adjusted to reflect the current best estimates.

**3.11 Taxation**

The agency enjoys exemption from income tax under clauses (60) and (92) of the Second Schedule to the Income Tax Ordinance, 2001, consequently no provision for taxation is made in these financial statements.

HELPLINE  
NOTES TO THE FINANCIAL STATEMENT  
FOR THE YEAR ENDED JUNE 30, 2015

4. PROPERTY PLANT AND EQUIPMENT

	Owned Assets				TOTAL
	Land	Furniture & Fixture	Office Equipment	Computers	
----- Rupees -----					
<b>Cost</b>					
Balance as at July 01, 2013	-	105,617	715,800	265,301	3,298,881
Additions during the year	-	96,860	125,840	81,700	928,769
Disposals	-	-	-	-	-
<b>Balance as at June 30, 2014</b>	<b>-</b>	<b>202,477</b>	<b>841,640</b>	<b>347,001</b>	<b>4,227,650</b>
Balance as at July 01, 2014	-	202,477	841,640	347,001	4,227,650
Additions during the year	10,798,000	-	28,350	-	-
Disposals	-	-	-	-	-
<b>Balance as at June 30, 2015</b>	<b>10,798,000</b>	<b>202,477</b>	<b>869,990</b>	<b>347,001</b>	<b>4,227,650</b>
<b>Depreciation</b>					
Balance as at July 01, 2013	-	57,289	364,089	46,084	2,640,129
Charge for the year	-	15,691	69,425	25,569	250,701
Depreciation on disposals	-	-	-	-	-
<b>Balance as at June 30, 2014</b>	<b>-</b>	<b>72,980</b>	<b>433,514</b>	<b>71,653</b>	<b>2,890,830</b>
Balance as at July 01, 2014	-	72,980	433,514	71,653	2,890,830
Charge for the year	-	17,670	85,258	27,590	339,875
Depreciation on disposals	-	-	-	-	-
<b>Balance as at June 30, 2015</b>	<b>-</b>	<b>90,650</b>	<b>518,772</b>	<b>99,243</b>	<b>3,230,705</b>
<b>Rate of depreciation</b>	<b>0%</b>	<b>10%</b>	<b>20%</b>	<b>10%</b>	<b>20%</b>
<b>Written down value as at June 30, 2014</b>	<b>-</b>	<b>129,497</b>	<b>408,126</b>	<b>275,348</b>	<b>1,336,820</b>
<b>Written down value as at June 30, 2015</b>	<b>10,798,000</b>	<b>111,827</b>	<b>351,218</b>	<b>247,758</b>	<b>996,945</b>
					<b>12,505,748</b>

**HELPLINE**  
**NOTES TO THE FINANCIAL STATEMENT**  
**FOR THE YEAR ENDED JUNE 30, 2015**

	2015 (Rupees)	2014 (Rupees)
<b>4.1 ALLOCATION OF DEPRECIATION</b>		
Administrative expenses	173,058	132,954
Project expenses	297,335	228,432
	<u>470,393</u>	<u>361,386</u>
<b>5. ADVANCES DEPOSITS AND PREPAYMENTS</b>		
Advances	5,372,131	4,417,783
Security deposits	403,000	401,000
	<u>5,775,131</u>	<u>4,818,783</u>
<b>6. CASH AND BANK BALANCES</b>		
Cash at bank	17,482,254	5,185,306
Cash in hand	758,200	374,900
	<u>18,240,454</u>	<u>5,560,206</u>
<b>7. SPECIAL FUND</b>		
Patient Welfare Fund	51,275	51,275
Jinnah Hospital Fund	359,209	246,436
Zakat Fund	2,977,138	22,000
Admin Fund	15,000	25,000
Seerat Book Fund	140,461	68,253
Qurbani Fund	40,000	69,313
PHL School Fund	1,599,513	1,599,513
IDPs Fund	67,000	1,101,000
Flood Relief Fund	1,024,588	343,096
Ramazan package Fund	1,041,631	2,369,175
PDK- FUND	145,862	-
Misali Goth & Therparker Fund	6,790,942	-
Education Fund	(50,953)	-
Aligarh Univer. Gojra Fund	(524,132)	-
Rana Town Masjid Markaz Fund	5,521,490	-
	<u>19,199,024</u>	<u>5,895,061</u>
<b>8. ADMINISTRATIVE EXPENSES</b>		
Salaries wages and benefits	1,690,796	2,312,655
Food expenses	162,462	193,932
Rent and rates	537,960	474,360
Traveling and conveyance	15,831	84,626
Printing and stationary	37,118	60,722
Telephone and mobiles	241,199	237,220
Water and sanitation	5,930	6,480
Electricity	116,003	147,899
Gas	7,760	4,840
Repairs and maintenance	32,540	49,790
Vehicle repair and maintenece	609,345	705,051
Advertisement	62,253	71,987
Postage	11,634	18,462

**HELPLINE  
NOTES TO THE FINANCIAL STATEMENT  
FOR THE YEAR ENDED JUNE 30, 2015**

	Note	2015 (Rupees)	2014 (Rupees)
Utensils		6,810	5,610
Website and Internet charges		2,800	6,500
Books and periodicals		7,932	5,593
Computer repair and maintenance		66,640	101,865
Refreshment		35,704	54,860
Marketing and Fund Raising		6,250	7,980
Depreciation	4	173,058	132,954
Misc expenses		24,594	61,891
		<u>3,854,618</u>	<u>4,745,277</u>
<b>9. WELFARE PROJECTS</b>			
Educational services	9.1	8,142,668	9,762,223
Dispensaries	9.2	2,513,254	2,486,045
Food services in hospitals	9.3	17,812,057	18,873,578
Family welfare services	9.4	9,092,378	5,791,722
Vocational training centres	9.5	629,083	562,664
Flood relief project	9.6	583,033	1,495,315
Sindh Project (Misali Goth & Therparker)	9.7	1,919,320	-
Masjid Markaz- Rana Town	9.8	265,926	-
Other projects	9.9	13,607,093	14,450,255
		<u>54,564,812</u>	<u>53,421,802</u>
<b>9.1 Educational services</b>			
Adopted government schools	9.1.1	153,685	1,765,205
Janjata and shadawal school	9.1.2	350,000	310,804
Gojra Project	9.1.3	7,638,983	7,686,214
		<u>8,142,668</u>	<u>9,762,223</u>
<b>9.1.1 Adopted government schools</b>			
Salaries		-	1,396,520
Repairs and renovation		-	16,000
Food and entertainment		-	30,521
Traveling and conveyance		2,000	4,100
Printing and stationary		16,800	16,499
Student Welfare		69,585	106,218
Computer repair and maintenece		-	33,020
Teacher and student training		-	49,776
Books & Periodicals		-	7,395
Telephone expenses		-	500
Miscellaneous expense		5,833	58,970
Depreciation		59,467	45,686
		<u>153,685</u>	<u>1,765,205</u>
<b>9.1.2 Janjata school</b>			
Salaries		205,463	267,125
Repairs and renovation		112,419	19,715
Others		32,118	23,964
		<u>350,000</u>	<u>310,804</u>



**HELPLINE  
NOTES TO THE FINANCIAL STATEMENT  
FOR THE YEAR ENDED JUNE 30, 2015**

	2015 (Rupees)	2014 (Rupees)
<b>9.1.3 Gojra Project</b>		
Salaries	5,125,507	4,664,990
Repairs and renovation	102,957	73,807
Traveling and conveyance	-	109,120
Food Expense	79,000	119,490
Printing and stationary	159,292	35,501
Vehicle repair and maintenance	91,610	155,725
Advertisement & Fund raising	14,765	35,490
Vehicle running and maintenance	734,722	1,027,148
Transport Rent	432,017	906,260
Family Welfare	226,906	-
Utility	104,328	80,483
Office & Board Fee	452,497	150,248
Computer repair and maintenance	4,275	-
Refreshment	41,492	60,451
Scholarships	6,200	9,600
Generator fuel expense	6,815	15,871
Miscellaneous expense	56,600	242,030
	<u>7,638,983</u>	<u>7,686,214</u>
<b>9.2 Health Services/ Dispensaries</b>		
Salaries	1,577,967	1,092,054
Repairs and renovation	99,747	291,641
Traveling and conveyance	14,310	5,724
Rent rates	114,300	103,000
Utilities	29,405	21,626
Telephone expenses	22,990	7,640
Printing and stationary	13,253	16,817
Miscellaneous expenses	61,870	52,384
Medicine	514,552	845,261
Refreshment etc	5,393	4,212
Depreciation	59,467	45,686
	<u>2,513,254</u>	<u>2,486,045</u>
<b>9.3 Food services in Govt. hospitals</b>		
Salaries	3,992,763	3,489,800
Repairs and renovation	870,785	1,329,493
Food items	12,077,983	13,100,696
Printing and stationary	18,685	12,722
Miscellaneous expenses	171,204	235,317
Vehicle running and maintenance	401,425	554,927
Traveling and conveyance	38,640	32,058
Telephone and Mobile	27,230	19,520
Utensils	94,407	6,650
Medical	-	1,022
Depreciation	118,934	91,373
	<u>17,812,057</u>	<u>18,873,578</u>

**HELPLINE  
NOTES TO THE FINANCIAL STATEMENT  
FOR THE YEAR ENDED JUNE 30, 2015**

	Note	2015 (Rupees)	2014 (Rupees)
<b>9.4 Family welfare services</b>			
Salaries		330,218	164,500
Family welfare rashion-Ramzan		7,661,967	4,462,127
Family welfare sewing machines		313,700	176,900
Marriage contribution		128,525	125,000
Financial Assistance		652,620	788,024
Printing and stationary		2,698	275
Miscellaneous expenses		2,650	74,896
		<u>9,092,378</u>	<u>5,791,722</u>
<b>9.5 Vocational training centres</b>			
Salaries		455,000	416,850
Repairs and renovation		24,785	11,775
Rent rates and taxes		81,280	74,800
Printing and stationary		3,535	447
Miscellaneous expenses		8,962	22,099
Traveling and conveyance etc		1,482	1,075
Utilities		54,039	35,618
		<u>629,083</u>	<u>562,664</u>
<b>9.6 Flood relief project</b>			
Food items		437,000	296,589
Family Welf & Medicines		130,522	473,933
Construction of homes		2,310	459,223
Overhead		13,201	265,570
		<u>583,033</u>	<u>1,495,315</u>
<b>9.7 Sindh Project (Misali Goth &amp; Therparker)</b>			
Salaries		561,333	-
Repairs and renovation		37,235	-
Food items		16,120	-
Printing and stationary		18,999	-
Miscellaneous expenses		21,763	-
Traveling and conveyance		77,090	-
Telephone and Mobile		14,450	-
Student Welfare		203,361	-
Masjid Construction		630,103	-
Refreshment		11,922	-
Construction material & labour		88,960	-
Marriage Help		237,984	-
		<u>1,919,320</u>	<u>-</u>
<b>9.8 Masjid Markaz- Rana Town</b>			
Repairs and renovation (Construction & Purchase)		250,000	-
Traveling and conveyance		12,626	-
Miscellaneous expenses		3,300	-
		<u>265,926</u>	<u>-</u>

**HELPLINE  
NOTES TO THE FINANCIAL STATEMENT  
FOR THE YEAR ENDED JUNE 30, 2015**

	Note	2015 (Rupees)	2014 (Rupees)
<b>9.9 Other projects</b>			
Gulab Devi hospital		23,350	28,710
Karbath Welfare Hospital		2,847,978	3,320,897
Hajira Bibi Hospital		7,949,994	8,319,872
Eye Camp		-	661,875
IDP'S		1,401,000	1,000,000
Iftari and Qurbani		979,592	585,401
Pind Dadan Khan Project		390,138	533,500
Idara Taraqi-e-Fiqr		15,042	-
		<u>13,607,093</u>	<u>14,450,255</u>

**10. DATE OF AUTHORIZATION**

These financial statements were authorized for issue on \_\_\_\_\_ by the members of the organization.

**11. GENERAL**

Figures have been rounded off to the nearest rupee.

  
\_\_\_\_\_  
PRESIDENT



  
\_\_\_\_\_  
SECRETARY